



INVITATION FOR PRE-QUALIFICATION OF SUPPLIERS FOR GOODS AND SERVICES FOR THE PERIOD ENDING DECEMBER 31st, 2015

KMET wishes to invite applications from competent firms for prequalification for supply of goods and services listed below for the period ending 31st December 2015.

**CATEGORY A:
SUPPLY OF GOODS**

CODE.NO	SUB-CATEGORY
KMTPRC/G/1/2015	Office Furniture ,Fittings and Equipment
KMTPRC/G/2/2015	Computer hardware and Allied Accessories
KMTPRC/G/3/2015	Telecommunication Equipment, Spares and Accessories
KMTPRC/G/4/2015	General Office Stationery and Consumables
KMTPRC/G/5/2015	Uniforms & Clothing e.g. dustcoats, protective clothing
KMTPRC/G/6/2015	Building Materials e.g. Electrical, Hardware, Generator spares
KMTPRC/G/7/2015	Supply of Newspapers and Periodicals
KMTPRC/G/8/2015	Computer Software and Licenses
KMTPRC/G/9/2015	Automobile Batteries and Accessories
KMTPRC/G/10/2015	Printing and Supply of Security Documents.
KMTPRC/G/11/2015	Supply of Assorted Airtime Cards
KMTPRC/G/12/2015	Supply of Fuel and Lubricants/Tyres and Tubes
KMTPRC/G/13/2015	Supply of Medical and Laboratory/Pharmaceutical Items

**CATEGORY B:
PROVISION OF SERVICES**

CODE.NO	SUB-CATEGORY
KMTPRC/S/1/2015	Fumigation and Pest Control Services
KMTPRC/S/2/2015	Repair and Maintenance of Buildings e.g. Plumbing, Painting Renovations, Electrical (Generator Maintenance) & Masonry works
KMTPRC/S/3/2015	Road shows / Decorations/Event Organization Services.
KMTPRC/S/4/2015	Supply and Maintenance of Firefighting Equipment
KMTPRC/S/5/2015	Air Travel Agency Services
KMTPRC/S/6/2015	Transport Services (Taxi Services and Car Hire)
KMTPRC/S/7/2015	Provision of Courier Services
KMTPRC/S/8/2015	Provision of Medical/personal/vehicle/property Insurance Services.
KMTPRC/S/9/2015	Repairs, Service and Maintenance of Motor Vehicles & Motor Cycles
KMTPRC/S/10/2015	Repair and Maintenance of Office Equipment e.g. Photocopiers, Faxes
KMTPRC/S/11/2015	Design and Printing of Calendars, Diaries, Christmas Cards, Brochures, Magazines, Booklets and Annual Reports, Promotional and branded Materials.
KMTPRC/S/12/2015	Photography/Video Graphic, Public Address System and related services
KMTPRC/S/13/2015	Repair and Maintenance of Computers, Servers and Computer Accessories
KMTPRC/S/14/2015	Provision and Maintenance of Internet Service Connectivity
KMTPRC/S/15/2015	Provision of Hotel, Conference and Accommodation Services
KMTPRC/S/16/2015	Provision of Security and Alarm Services
KMTPRC/S/17/2015	Garbage Collection and Sanitation
KMTPRC/S/18/2015	Provision of Consultancy/Legal /Training Services



Interested bidders must provide:

- Detailed profile of the organization, including physical location and profile of key staff.
- Proven experience of handling three (3) similar assignments with reputable firms
- Demonstrate ability to mobilize team and deliver services in a timely manner.
- Must be accompanied with tender's declaration of his/her litigation/arbitration history
- Provide audited accounts for the last Two (2) years.
- At least 3 letters of recommendation from previous/current clients
- Certified copy of VAT registration
- Certified copy of PIN registration
- Certified copy of Valid Tax Compliance

Tender documents may be obtained from KMET offices during working hours upon payment of a non-refundable fee of **Two Thousand Shillings Only (Kshs 2,000/=)** in form of bankers cheque/Cash payable to KMET Accounts Office.

Please note that any document submitted without a Copy of official receipt will be rejected.

Completed Tender documents must be submitted enclosed in plain sealed envelopes, clearly marked with the "Tender Name and Number" as provided in the tender document, addressed and deposited in the tender box situated at KMET Complex Administration Block, Tom Mboya Estate, Kisumu during normal working hours on or before **Friday, 30th of January, 2015 at 05.00 pm**

**All Documents must be addressed to:
The Procurement Committee - KMET
Tom Mboya Estate-Nyawita by-pass
P.O Box 6805 Postcode 40103
Kisumu, Kenya**

The tenders will be opened immediately thereafter at KMET board room in presence of applicants or their representatives who may choose to attend.

NB: KMET reserves the right to either accept or reject any tender wholly or in part without giving reason whatsoever.

Disadvantaged groups are encouraged to apply.