



URGENT VACANCY ANNOUNCEMENT!!

PROJECT OFFICER – GOVERNANCE AND ADVOCACY PROJECT

About KMET

KMET is a Non-Governmental Organization (NGO) registered under the Trustee Act in 1995. KMET has no political, religious or governmental affiliation. We are committed to serving the underserved in our communities in the spheres of Maternal Child and Family Health; Livelihoods and Nutrition; Education and Youth/Adolescent Empowerment, and Quality Healthcare Financing.

Concern Worldwide together with its local partners Kisumu Medical and Education Trust (KMET) in Kisumu (www.kmet.co.ke), Community Action Rural Development (CARD) in Migori and Pastoralist Integrated Programme (PISP) in Marsabit received a 3 year grant of 500,000 Euros from European Union to implement a project aimed at Enabling Devolved Governance through Inclusive and Systematic Citizen Participation. The project proposes a model for effective citizen participation in planning and decision making at county and sub county levels, using the concept of Community Conversations (CCs), a socially transformative approach that galvanize communities to address the underlying causes of underdevelopment and vulnerability.

Duties and Responsibilities:

The incumbent will provide strategic and technical direction to KMET's governance and advocacy project in collaboration with Concern Worldwide APM in Kisumu County to:

1. Sensitization and engagement of members of the County Executive and County Assembly of Kisumu on the importance of inclusive, systematic and participatory citizen fora.
2. Provide technical assistance to the county governments for legal drafting of county legislations.
3. Sensitize journalists and CSO to educate the public on the right to participation and related civic duties.
4. Advocate for citizen participation in governance and policy making at the Sub – county Level.
5. Liaise with Community facilitators to engage the local and county level structures to enhance coordination and collaboration in program implementation and sustainability in the community.
6. Engagement of local media houses to create public awareness on the importance of citizen participation in Kisumu through road show and radio programmes.
7. Build capacity of CSOs to mobilize and present memoranda on public concerns for incorporation into the Citizen Participation Bill.
8. Running the day-to-day management of the project including monitoring of the project.
9. Participate in writing of program proposals, monthly & quarterly reports, briefs, lesson learning and case studies.
10. Any other duty as may be assigned.

Educational Qualifications, Skills and Experience

1. A Degree or Diploma in Public Administration, Social sciences or any other relevant field with at least three years' experience in implementing Community Advocacy projects
2. A minimum two years' experience in applying participatory approach to development, experience in Community Conversations is an added advantage
3. Must be well versed with the Devolution Concept of Kenya.
4. Must be a Trainer of Trainer in participatory and adult learning techniques
5. Must have a working knowledge of Project Cycle Management
6. Strong computer, report writing, communication and interpersonal skills
7. Fluent in both written and spoken English and Kiswahili.

How to Apply

Interested candidates, who meet the above requirements, should send a CV and covering letter and **MUST** indicate their expected salary, with the subject of the email as 'PROJECT OFFICER – GOVERNANCE AND ADVOCACY PROJECT' to:

The Human Resource Manager, KMET.
hr@kmet.co.ke or P.O BOX 6805, Kisumu

The closing date for application is 15th of April, 2015

Only short-listed candidates will be contacted for interview. Please note that due to the urgency to fill this position, applications will be shortlisted on a regular basis, we may invite qualified candidates for interviews and offer the position to the successful candidate before the closing date.

You are invited to read more about KMET in our website <http://www.kmet.co.ke>. or join us in social media:
[facebook.com/kmetkenya](https://www.facebook.com/kmetkenya) ; **Twitter: @kmet_kenya**

Only short listed candidates will be contacted. KMET is an equal opportunity employer.