



## VACANCY

**Position:** Project Officer (1)  
**Location:** KMET Offices, Kisumu with 70% field travels  
**Duration:** 1 (One) Year contract, Renewable based on Performance  
**Reporting to:** Team Leader – Innovative Projects  
**Availability:** January 2, 2018

**Opening Date:** December 1, 2017

**Closing Date:** December 20, 2017

### Background

KMET is a non-governmental organization founded in 1995 in Kisumu, Kenya. It was established to promote quality health and education services in Kenya. KMET is committed to serve underserved communities in three intervention areas of reproductive, Maternal, Neonatal, Child and Adolescent Health (RMNCAH); quality healthcare services and young people's empowerment. KMET is implementing maternal health interventions in 17 of Kenya's 47 Counties with some of the poorest maternal and newborn health indicators.

Collaborating with Massachusetts General Hospital (MGH), with support from UK Department for International Development (DFID) KMET is implementing the County Innovation Challenge Fund (CICF) in partnership with the Ministry of Health Kenya to roll out the Every Second Matters for Mothers and Babies–Uterine Balloon Tamponade (ESM–UBT™) - a lifesaving innovation for managing uncontrolled Post-Partum Hemorrhage (PPH) in Garissa, Turkana, Bungoma and Kakamega counties.

KMET is working closely with the Ministry of Health, UNICEF, PATH, JHPIEGO and other likeminded stakeholders in implementation of CICF activities. In order to coordinate these activities KMET is hiring a suitable candidate as a Project Officer.

### Job Purpose:

The CICF Project Officer plays a key role in providing technical support, coordination and supervision. This includes leading the coordination and implementation of project activities including UBT trainings/ refresher trainings, mentorship and supervision of trained providers, support in data collection and reporting at each county level, and facilitate joint review meetings to review program implementation, reflect on quality of data collected and ensure that data is being used by county health management teams/providers to support program decisions. The position holder may also be called upon as and when necessary to represent KMET at Maternal Neonatal Health partner meetings at the National and County levels.

### General specifications applicable to the position;

- Strong analytical skills and strategic planning abilities.
- Ability to establish and maintain conducive collegial relations and perform effectively as a team member.
- Willingness to travel and work in hard-to-reach areas, occasionally under strenuous conditions.
- Computer literacy and excellent documentation skills is a must.
- Availability and willingness to work extra hours on request by the county teams and partners.
- Highly developed culturally sensitive awareness and ability to work well with people from diverse backgrounds and cultures.
- Ability to intervene with crisis management or troubleshooting as necessary.
- Highly developed interpersonal and communication skills including influencing, negotiation and coaching.

- Excellent time management and planning capacity.
- Experience of working with local partners and County Government in RH/MNCH is an added advantage

### **Roles and responsibilities**

- Coordination of CICF activities as well trainings in collaboration with the MoH County teams
- Sensitize County Health Management teams and other stakeholders on ESM-UBT
- Map, enroll and facilitate training of both Public and Private Health providers on UBT use for uncontrolled Postpartum Hemorrhage (PPH).
- Conduct assessment and lead in developing suitable quality improvement plans for PPH management
- Monitor performance of health facilities using the UBT through analysis of various indicators for the UBT uptake.
- Liaise with the MoH to conduct supervision of providers as well as conducting on-job training to make all UBT facilities active.
- Implement quality assurance guidelines and provide support supervision to the facilities through individual facility quality improvement plans.
- Foster good relations by attending regional, national and county stakeholders meetings and portraying a good image of the organization.
- In liaison with Business Development Officer, map potential distribution points and create demand for UBT in the target counties.
- Ensure accurate and timely reporting on the project progress.
- Any other related duties

### **Desired competencies**

- **Results focused:** Move focus from analysis to action; show persistence to overcome obstacles; take immediate action to solve problems;
- **Plan & Organize:** develop clear action plans that address the details needed to achieve objectives; define resources and actions to achieve objectives within constraints; establish priorities.
- **Attention to detail:** ensure that all important details of a situation are attended to; and develop a follow up systems to keep things in order
- **Resilience:** ability to travel for long hours and distance and be able to deliver.

### **Education Requirement:**

- Minimum of Bachelor's degree in Nursing, Public Health or Clinical officer is preferred.
- At least 3 years work experience in health/public health, including experience as EMNOC trainer with Ministry of Health or another NGO.
- Strong experience in facilitating training and in developing materials including mentorship and support supervision tools and providing institutional support and technical assistance on issues related to RH/MNCH service provision;
- Experience in RH/maternal newborn and child health programming including facility and community based health service improvement is essential;
- Understanding of Government policies on RH/MNCH issues and how to contribute to their development with political analysis skills, sensitivity and diplomacy.
- Experience in research methods, data collection and analysis is an added advantage.

### **Application information;**

If you meet the requirements above please send a copy of your CV with a cover letter indicating 3 referees, two of whom should have been direct supervisors and expected salary to: [hr@kmet.co.ke](mailto:hr@kmet.co.ke). **Quoting the 'Position' in the email as subject matter.**

**Deadline for application is December 20, 2017.**

***KMET is an equal opportunity employer.***

For more information on our work please visit our website: [www.kmet.co.ke](http://www.kmet.co.ke)